

## UTILITIES SERVICE BOARD MEETING

February 24, 2003

UTILITIES SERVICE BOARD MEETINGS ARE RECORDED ELECTRONICALLY OR STENOGRAPHICALLY AND ARE AVAILABLE DURING REGULAR BUSINESS HOURS IN THE OFFICE OF THE DIRECTOR OF UTILITIES.

Board President Swafford called the regular meeting of the Utilities Service Board to order at 5:01 p.m.

Board members present: Tom Swafford, Jeff Ehman, Sam Vaught, Tim Henke, Dick Eherenman, and ex-officio members Dave Rollo and Tom Micuda. Staff members present: Mike Bengtson, Margaret Dalle-Ave, Jonathan Heald, John Langley, John Trotter, Steve Drake, Mike Hicks, Chris Clothier, Tom Staley, Mike Butcher, Nathan Schulte, Steve Saulter, and Vickie Renfrow. Also present: Chris Gall, David Sabbagh, Tim Mayer, and Andy Ruff, all representing the City of Bloomington Common Council; Gary Kent and Hank Hewetson both representing Indiana University.

ROLL CALL:

5 members present.

Before the start of the business meeting, Board President Swafford reported that both Sam Vaught and Frana Powell were reappointed to four year terms as members of the Utilities Service Board.

MINUTES:

EHRENMAN MOVED AND VAUGHT SECONDED THE MOTION TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2003, MEETING AS PRESENTED. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (POWELL AND WHITE).

CLAIMS:

Board members were presented with a Revised claims memo. (Copies of both the original and the revised claims lists are attached to the minutes.)

Board member Vaught requested an explanation of claim no. 0390300. The claim will be reviewed, and an explanation will be forwarded to Mr. Vaught.

VAUGHT MOVED AND EHRENMAN SECONDED THE MOTION TO APPROVE THE GENERAL CLAIMS AS FOLLOWS:

CLAIMS 0390272 THROUGH 0390333 INCLUDING \$72,155.32 FROM THE WATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$72,155.32 FROM THE

WATER UTILITY AND CLAIMS 0330185 THROUGH 0330228 INCLUDING \$118,869.42 FROM THE WASTEWATER OPERATIONS & MAINTENANCE FUND FOR A TOTAL OF \$118,869.42 FROM THE WASTEWATER UTILITY. TOTAL CLAIMS APPROVED – \$191,024.74. MOTION CARRIED. 5 AYES. 2 MEMBERS ABSENT (POWELL & WHITE).

Board President Swafford announced that Item VI – WATER SYSTEM MASTER PLAN was postponed until a future meeting because Donnie Ginn of Black & Veatch was not able to come to Bloomington due to inclement weather conditions.

REVISION OF SECTION 24 OF THE RULES, REGULATIONS & STANDARDS OF SERVICE –

Vickie Renfrow and Tom Micuda, Director of the City of Bloomington Planning Department, presented Board members with a copy of the proposed revision of Section 24 of the Rules, Regulations & Standards of Service for the Utilities Department. Mr. Micuda explained the revisions and listed the reasons for the proposed revision. City of Bloomington Common Council members (Andy Ruff, Tim Mayer and Chris Gaal) requested that the Utilities Service Board members table any action on this matter until a more thorough review has been completed by all departments involved. Gary Kent stated that this matter should be thoroughly reviewed because the City Planning Department has authority only in the City, but the Utilities Department has authority beyond the Civil City boundaries. Mr. Kent feels that the Utilities Department should deal with both City and County and that using the Utilities Department to control growth is not preferable. After further discussion, the following motion was presented:

HENKE MOVED AND EHERENMAN SECONDED THE MOTION TO REFER THIS MATTER TO THE ADMINISTRATIVE SUBCOMMITTEE FOR FURTHER REVIEW. MOTION WAS CARRIED. 5 AYES. 5 AYES. 2 MEMBERS ABSENT (POWELL & WHITE).

FUNDING REQUESTS:

WSD03-8300 – 8<sup>th</sup>, 9<sup>th</sup> and Fairview Water, Wastewater and Stormwater Improvements. Estimated cost – \$90,200.00. (HAND Department has previously agreed to reimburse CBU up to \$59,400.00 for material and rock removal.)

After considerable discussion, the following motion was presented:

HENKE MOVED AND EHMEN SECONDED THE MOTION TO TABLE APPROVAL OF THIS FUNDING REQUEST UNTIL THE MARCH 10, 2003, MEETING TO ALLOW TIME FOR MORE THOROUGH REVIEW. MOTION CARRIED. 5 AYES. 5 AYES. 2 MEMBERS ABSENT (POWELL & WHITE).

WSD03-8301 – Ruby Lane Covenanter to Circle. Estimated cost - \$119,750.00.

EHERENMAN MOVED AND EHMEN SECONDED THE MOTION TO APPROVE FUNDING REQUEST WSD03-8301 – RUBY LANE COVENANTER TO CIRCLE. MOTION CARRIED. 5 AYES. 5 AYES. 2 MEMBERS ABSENT (POWELL & WHITE).

## WATER SYSTEM MASTER PLAN –

This item was postponed until a future meeting.

## OLD BUSINESS:

No old business was presented.

## NEW BUSINESS:

No new business was presented.

## SUBCOMMITTEE REPORTS:

No subcommittee reports were presented.

## STAFF REPORTS:

### Jonathan Heald –

#### Update on Tenth Street Infrastructure Improvements Project –

Assistant Engineer Heald stated that he had no update on this project at the present time because negotiations with Robinson Construction Management are ongoing at the present time.

#### Update on Engineering Design & Construction Manual Project –

Assistant Engineer Heald stated that the Clark-Dietz is currently working on this project. Some sections have been completed and are being reviewed by members of the Engineering Department at the present time. It is hoped to have the completed document ready to present to the Utilities Service Board for approval by May of 2003. Mr. Head will keep Board members updated on this project.

## PETITIONS AND COMMUNICATIONS:

### Sam Vaught –

Board member Vaught stated that he wanted to thank Assistant Director Dalle-Ave and her Accounting staff for the hard work on the financial statements. (A copy of the financial statement is attached to the minutes.)

### Margaret Dalle-Ave –

Assistant Director Dalle-Ave reported that due to bad weather conditions, meters cannot be read, and customers will receive estimated bills again this month.

Jeff Ehman –

Board Vice President Ehman requested updates at the March 10, 2003, meeting on the following topics:

- Document Management System
- GAP Analysis by Crowe Chizek

ADJOURNMENT:

The meeting was adjourned at 6:33 p.m.

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L. Thomas Swafford, President